

## Winter 2024 Course Syllabus

### **MOS 4462B – Section(s): 001-003** **Advanced Issue in Canadian Taxation** Course Mode: In-Person

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#### 1. Course Information:

##### 1.1 Class Location and Time:

<u>Section</u>	<u>Day</u>	<u>Time</u>	<u>Location</u>	<u>Instructor</u>
001	Wednesday	6:30pm – 9:30pm	UC-2110	J. Cairns
002	Thursday	1:30pm – 4:30pm	SSC-3010	S. Khullar
003	Thursday	9:30am – 12:30pm	SSC-3010	S. Khullar

##### 1.2 Contact Information:

**Sumeet Khullar**

Office: SSC 4418

Office hours: Friday 9:30 am to 10:30 am (via Zoom) or by appointment

Phone: (519) 661-2111, ext. 84984

Email: [skhulla@uwo.ca](mailto:skhulla@uwo.ca)

**Jaclyn Cairns**

Office hours: Wednesday 1 pm to 2 pm (via Zoom) or By Appointment

Email: [jcairns7@uwo.ca](mailto:jcairns7@uwo.ca)

##### 1.3 Course Description:

This course deepens students' understanding of the Income Tax Act (Canada) and its effect on business decisions. Analysis consists of complex taxation issues at the personal and corporate level as well as a variety of complex issues such as rollovers, estate planning and the taxation of trusts and international taxation.

Antirequisite(s): None

Prerequisite(s): MOS 3362A/B and enrolment in 4th year of BMOS.

##### 1.4 Accessibility:

DAN Department of Management & Organizational Studies strives at all times to provide accessibility to all faculty, staff, students and visitors in a way that respects the dignity and independence of people with disabilities.

Contact Academic Support & Engagement at <http://academicsupport.uwo.ca/> for information about Western's Accessible Education.

More information about "Accessibility at Western" is available at: <http://accessibility.uwo.ca>

## 1.5 Land Acknowledgement:

We acknowledge that Western University is located on the traditional lands of the Anishinaabek, Haudenosaunee, Lūnaapéewak and Attawandaron peoples, on lands connected with the London Township and Sombra Treaties of 1796 and the Dish with One Spoon Covenant Wampum.

With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers. We acknowledge historical and ongoing injustices that Indigenous Peoples (e.g. First Nations, Métis and Inuit) endure in Canada, and we accept responsibility as a public institution to contribute toward revealing and correcting miseducation as well as renewing respectful relationships with Indigenous communities through our teaching, research and community service.

<https://indigenous.uwo.ca/initiatives/docs/indigenous-land-acknowledgment.pdf>

## 1.6 Senate Regulations

Senate Regulations state, “unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you will be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.”

This regulation is in regard to the PREREQUISITE COURSES required.

**Students not in BMOS are permitted to enroll in up to 1.0 MOS courses**, per the Academic Timetable. The requirement that states you must be in BMOS is lifted during registration on the priority lift dates as noted in the [Timetable](#).

## 2. Course Materials

**Byrd & Chen’s Canadian Tax Principles - 2023-2024 Edition. Donell, Gary. Pearson Canada.**

This text comes in a bundle with 3 books: Volume I, Volume II, and a Study Guide. You may purchase either a hard copy bundle of the books or the e-text.

PRINTED: ISBN 9780138177287. Includes access to MyLab and e-text.

E-TEXT: ISBN 9780138199722 / CEB\_CODEID=48735. Includes MyLab.

**NOTE:** Our course uses the **2023-2024 edition**.

PLEASE NOTE: The same set of books was used in MOS 3362 if taken in the fall term (Sept – Dec 2023). In MOS 4462 you will finish Volume 2 and will continue to use the Study Guide. You will also use the Income Tax Act, which is available through the course OWL site or <https://edu-knotia.ca.proxy1.lib.uwo.ca/>

*Online Version of Income Tax Act available through Western Libraries.*

## 3. Course Objectives and Format

The DAN Department of Management and Organizational Studies as a whole draws upon an evidence-based management approach. Evidence-based management is the systematic process of gathering evidence from multiple sources, critically appraising the evidence, and using that evidence in making and evaluating management decisions to improve organizational performance.

### 3.1 Course objectives

To learn and practice advanced concepts in Canadian Income Tax and gain familiarity with the Income Tax Act.

### 3.2 Course format

*Lectures:* Scheduled class sessions will include lecture material that focuses on the clarification of core concepts and topic discussions as well as group/individual work based upon textbook questions assigned on the course calendar.

This course has a NO PHOTOS / NO RECORDING policy. Students are **not** permitted to take pictures, screenshots, or videos of recorded lectures or of work done during in-person classes. You are expected to make your own notes.

*Course Materials:* Students are not permitted to copy or distribute any course materials, solutions or video lecture material provided on OWL. Solutions to *Assignment Problems* will be made available on OWL after topic material is covered in class by all sections.

*Assignments and Examinations:* Assignments and examinations will test a students' comprehension of both the technical and conceptual aspects of the course.

*How to Succeed:* Success in taxation requires students to allocate significant time in reading and comprehending the textbook and attempting assigned exercises and problems. Performing well in this course means completing problems and reviewing answers to check understanding.

## 4. Learning Outcomes

Building upon the knowledge and skills of Introduction to Taxation in Canada (MOS3362A/B), students who successfully complete Advanced Issues in Canadian Taxation (MOS4462A/B) will be able to:

Assemble and properly arrange complex and diverse financial information and accurately calculate net income, taxable income, and federal income tax payable for corporations, trusts and taxpayers involved in partnerships.

Identify opportunities to minimize tax consequences of financial transactions involving corporations and their shareholders and generate multiple solutions.

Develop a solution to a tax planning scenario to minimize the tax consequences by balancing short and long-term taxpayer objectives and communicate their recommendations in a professional format.

## 5. Evaluation

<b>Component</b>	<b>Date</b>	<b>% of Grade</b>
Weekly Participation hand-in	Weekly	10%
Assignments	Part A: February 4, 2024 Part B: March 31, 2024	25%
Mid-term Exam	March 2, 2024 (3.5 hours)	30%
Final Examination	TBD by Registrar's Office (3.5 hours) (During April exam period)	35%
<b>Total</b>		<b>100%</b>

Students are **REQUIRED TO COMPLETE ALL COMPONENTS** of this course. There are no exceptions to this. Extra assignments to improve grades **will NOT** be allowed.

**Grades will not be adjusted on the basis of need. It is important to monitor your performance in the course. Remember: You are responsible for your grades in this course.**

The DAN Department has a grade policy which states that for courses in the 4000 range, the class average must fall between 70% and 77% for all sections of a course taught by the same instructor. In very exceptional circumstances only, class averages outside this range may be approved by the Undergraduate Chair or Chair. Class averages are not grounds for appeal.

### 5.1 Weekly Participation Assignment (10% of overall grade):

An activity based upon topic(s) covered during the week will be completed **in-class** and requires submission each week. Submission is required at the end of the scheduled class session for that week. *Students are required to be in class to receive credit* for the weekly participation assignment and have a device available to submit work. There are 12 Weekly Participation Hand-in / Multiple Choice assignments in total. Each assignment will be graded, and a final grade will be provided at the end of the term. The student's final grade will be based on the best 11 of the 12 assignments, or will drop 5% of any multiple choice questions tested. The instructor will not provide extensions, reweights, or make-ups for missed assignments.

Assignments must be submitted through the OWL course site. E-mail submissions will not be accepted. It is the student's responsibility to ensure that the assignment has been fully submitted.

### 5.2 Assignments (25% of overall grade):

The assignment will consist of two components:

**Part A: Individual Assignment** – Due February 4, 2024, at 11:59 pm = 10%

**Part B: Group Assignment** – Due March 31, 2024, at 11:59 pm = 15%

Students must work in groups of **two or three** individuals.

Assignments must be submitted through the Assignment tab on the OWL course site. Any assignment **received after the relevant due date will result in a grade of zero (0)** for that component. Students are required to submit both components (Part A and Part B) of the assignment to receive a passing grade in the course.

Assignments will not be returned to students and may be reviewed in the instructor's office.

The use of tutors or other individuals is not permitted and is considered an academic offense. This will result in a grade of zero for the assignment. Student assignments will be evaluated by software designed to detect collaboration or use of other types of assistance, including AI. It is expected that each student's answers will be unique and will reflect their own best understanding of the course material. Assignments that are done well, and done independently, will help students prepare for the final exam.

### 5.3 Tests and Examinations (65% of overall grade):

Exams may consist of a combination of multiple-choice, short-answer questions, long-answer questions, and written responses. All exams are closed book examinations. Notes, cheat-sheets, or any other physical aids are NOT allowed for the examinations, with the exception of: "Rates, Credits, and Other Data" info sheet from the course textbook and access to the *income tax act*. **Dictionaries are NOT allowed for the examinations.**

Students will complete tests using their personal computer and will use Excel along with OWL and ProctorTrack. Students must complete ProctorTrack onboarding at least one week before the first mid-term test. Students are consenting to the use of ProctorTrack and acknowledge that you will be required to provide personal information (including some biometric data) and the session will be recorded. You will require a reliable device that meets the technical requirements for this service. More information about ProctorTrack, including technical requirements, is available on Western's Remote Proctoring website at: <https://remoteproctoring.uwo.ca>. All students are expected to complete their tests independently. Use of study aides of any kind during a test will result in a grade of zero for the test.

**No calculators will be allowed into the exams.** If you are unsure, please ask your instructor.

**Electronic devices of any kind (including cell phones, smart watches and calculators) are NOT permitted at exams. Only a personal laptop for use with ProctorTrack is permitted.**

Students are responsible for material covered in the lectures as well as the assigned chapters/sections in the text. Exams will not be returned to students but may be reviewed by contacting your instructor.

A student that misses an exam must have approval from Academic Counselling AND notify the course instructor within 48 hours of the missed exam to be eligible to write a make-up exam. The student must provide appropriate documentation to the Academic Counseling office as soon as possible. Refer to Social Science Academic Counselling for details on timing for documentation at [https://www.counselling.ssc.uwo.ca/procedures/academic\\_consideration.html](https://www.counselling.ssc.uwo.ca/procedures/academic_consideration.html).

## 6. Lecture and Examination Schedule

See Schedule on OWL

## 7. Student Responsibilities

Students should familiarize themselves with Western University Senate Regulations, please see: [http://www.uwo.ca/univsec/academic\\_policies/index.html](http://www.uwo.ca/univsec/academic_policies/index.html).

Material covered in lectures will not always be the same as material covered in the textbook. These two sources should be viewed as complimentary and not redundant. As such, students who want to do well in this course are **strongly encouraged** to attend lectures on a regular basis. Please note that the instructor will not be providing copies of lectures notes or overheads. Therefore, if you miss a lecture, you should try to obtain this material from another student.

### 7.1 Respect

Please act respectfully towards the classroom, the instructor and your fellow students. Acting respectfully means arriving on time, turning off phones, avoiding private discussions during lectures, refraining from viewing non-course material on your laptops, and cleaning up after yourself. Acting respectfully provides a better learning experience for everyone.

Private in-class discussions are distracting to students and the instructor. If other students are distracting your attention from the material, you should ask them to be quiet. If you feel uncomfortable doing this (or the problem persists), please see your instructor.

Late arrivals are also distracting. Please try to arrive on time for classes.

## 7.2 No Recording of Classes

Students are not permitted to record any portion of a class, audio or video, without the prior written permission of the instructor.

## 7.3 Copyright Notice

Lectures and course materials, including power point presentations, outlines, and similar materials, are protected by copyright. You may take notes and make copies of course materials for your own educational use. You may not record lectures, reproduce (or allow others to reproduce), post or distribute lecture notes, wiki material, and other course materials publicly and/or for commercial purposes without the written consent of your instructor.

## 8. Exam Policies

- All exams are closed book, a hardcopy of the “Rates, Credits, and Other Data” appendix of the course textbook will be provided to students for use during the examinations.
- Students should bring their WesternONE card as identification to exams.
- Nothing is to be on/at one's desk during an exam except a pencil, an eraser, non-programmable calculator, and the individual's student card.
- Only non-programmable non-graphic calculators are permitted during the exam.
- Dictionaries are NOT permitted during an exam.
- Electronic devices of any kind, including laptops, tablets, cell phones, smart watches, music players, and/or pagers are NOT permitted at exams
- Do not wear baseball caps to exams.

## 9. E-mail Policies

The following policies apply to all emails between students and the instructor. Please respect the fact that your Instructor receives hundreds of emails from students and must deal with those emails in a fair and organized manner. Unacceptable emails will receive a reply saying only “Please see Email Policies on the course outline”.

### 9.1 UWO.CA Email Addresses Only

For privacy reasons, students must use their Western email accounts to contact their Instructor. The Instructor will not respond to emails from non-uwo.ca addresses (e.g. hotmail.com, gmail.com, etc.).

### 9.2 Subject Line Must Include Course and Section Number

The subject line of emails must contain the name or number of the course, and the section number in which the student is enrolled. The Instructor teaches different courses and sections and cannot properly respond to questions if they do not know which course or section you are enrolled in.

### 9.3 Acceptable Emails

- questions about the course content or materials
- asking to set up an appointment to ask questions or review an exam
- notification of illness or other special circumstances
- providing constructive comments or feedback about the course

### 9.4 Unacceptable Emails

- questions that may be answered on OWL or on this course outline
- asking when grades will be posted
- asking what grade a student received
- asking where or when an exam is scheduled or the material covered on an exam
- requests for grade increases, extra assignments, or reweighting of course components

## 10. Attendance

It is expected that students will attend all classes. The instructor does not provide access to lecture notes. Students are encouraged to obtain missed lecture notes from a fellow student.

### 10.1 Short Absences.

If you miss a class due to minor illness or other problems, check your course outlines for information regarding attendance requirements and make sure you are not missing a test or exam. Cover any readings and arrange to borrow the missed lectures notes from a classmate.

### 10.2 Extended Absences.

If you are absent more than approximately two weeks or if you get too far behind to catch up, you should consider reducing your workload by dropping one or more courses. The [Academic Counsellors](#) can help you to consider the alternatives. At your request, they can also keep your instructors informed about your difficulties.

## 11. Grade Fairness

Fairness requires that all students be treated equally and be evaluated using the criteria set out in this course outline. The evaluation criteria are based on actual achievement and not on how hard a student has tried.

Claims by students of an excellent academic history, good attendance record, need to obtain or maintain a scholarship, desire to be admitted to Ivey or graduate school, or other personal issues, cannot be used to justify a higher grade in the course or a reweighting of course components. There is no extra work or assignments available for extra credit or to “make up” for a course component that was missed or performed poorly.

**You, the student, are responsible for the grades earned.**

## 12. Posting of Grades

Midterm exam grades will be posted on OWL once the grades are available. Final exam grades and final course grades are not posted on OWL and are available once they have been posted by the Registrar under “Academic Summary” at the [Student Centre](#) website.

## 13. University Policy Regarding Illness, Absence and Accommodation

### 13.1 Illness

Students will need to provide a Student Medical Certificate if the absence is medical or provide appropriate documentation if there are compassionate grounds for the absence in question. Students are encouraged to contact their Faculty Academic Counselling office to obtain more information about the relevant documentation.

For privacy reasons, students should also note that individual instructors should not receive documentation directly from a student, whether in support of an application for consideration on medical grounds, or for other reasons. All documentation required for absences must be submitted to the Academic Counselling office of a student's Home Faculty.

For details on the Policy on Accommodation for Medical Illness, go to:

[https://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/academic\\_consideration.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/appeals/academic_consideration.pdf)

Students can download the Student Medical Certificate (SMC) here:

[https://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/medicalform.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf)

### 13.2 Accessible Education

Students with disabilities work with Accessible Education (formerly SSD) which provides recommendations for accommodation based on medical documentation or psychological and cognitive testing. The accommodation policy can be found here:

[https://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/Academic Accommodation\\_disabilities.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic_Accommodation_disabilities.pdf)

Students needing access to Accessible Education should register here:

[http://academicsupport.uwo.ca/accessible\\_education/index.html](http://academicsupport.uwo.ca/accessible_education/index.html)

### 13.3 Religious Accommodation

Students should consult the University's list of recognized religious holidays, and should give reasonable notice in writing, prior to the holiday, to the Instructor and an Academic Counsellor if their course requirements will be affected by a religious observance. Additional information is given in the [Western Multicultural Calendar](#).

### 13.4 Make Up Examinations

A student must write a make-up exam if any scheduled exam is missed for reasons for which adequate documentation is received by the instructor (this documentation must be supplied by the [Academic Counseling office](#)).

A student that misses a scheduled exam must have approval from Academic Counselling AND notify the course instructor within 48 hours of the missed exam to be eligible to write a make-up exam. The student must provide appropriate documentation to the Academic Counseling office as soon as possible. Refer to Academic Counselling for details on timing for documentation at [https://www.counselling.ssc.uwo.ca/procedures/academic\\_consideration.html](https://www.counselling.ssc.uwo.ca/procedures/academic_consideration.html).

The date and time of the make-up examination will be set by the instructor after the scheduled original exam has been completed and will be communicated to the student thereafter. The make-up exam will cover the same content as the original exam but may not use the same format or include the same number of questions.

If a student is unable to attend the scheduled make-up exam, then the student is responsible for obtaining new accommodations from Academic Counselling as outlined above and notify the instructor within 48 hours of the missed scheduled make-up exam. The student will receive an SPC as their final course grade and may be granted an opportunity to write the exam the next time the course is offered.

## 14. University Policy on Cheating and Academic Misconduct

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

[http://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/scholastic\\_discipline\\_undergrad.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf)

Students are responsible for understanding the nature of and avoiding the occurrence of plagiarism and other academic offenses. Students are urged to read the section on Scholastic Offenses in the [Academic Calendar](#).

Note that such offenses include plagiarism, cheating on an examination, submitting false or fraudulent assignments or credentials, impersonating a candidate, or submitting for credit in any course without the knowledge and approval of the instructor to whom it is submitted, any academic work for which credit has



previously been obtained or is being sought in another course in the University or elsewhere. If you are in doubt about whether what you are doing is inappropriate, consult your instructor. A claim that "you didn't know it was wrong" will not be accepted as an excuse.

Students are permitted to use AI tools exclusively for information gathering and preliminary research purposes within this course. These tools are intended to enhance the learning experience by providing access to diverse information sources. However, it is essential that students critically evaluate the obtained information, exercise independent thinking, and engage in original research to synthesize and develop their own ideas, arguments and perspectives. The use of AI tools can serve as a starting point for exploring a topic, with students expected to uphold academic integrity by appropriately attributing all sources of information and avoiding plagiarism.

All assignments and evaluations should reflect the student's own thoughts and independent written work. Students should also generate their own figures (e.g., graphs, diagrams) rather than using AI generated ones. By adhering to these guidelines, students contribute to a responsible and effective learning environment that promotes critical thinking, independent inquiry and all them to produce original written contributions. The same principles also apply to the use of translation software to support the writing the essays and other written assessments.

A copy of guidelines about how to avoid cheating can be obtained from the Office of the Ombudsperson, Room 3135 WSSB, (519) 661-3573, [ombuds@uwo.ca](mailto:ombuds@uwo.ca).

Cheating on exams will not be tolerated; students are referred to the university policy on scholastic offenses. Looking at the test of another student, allowing another student to view your exam, or obtaining information about a test in advance are all examples of cheating.

Students found cheating will receive a zero (0%) on that exam. A number of safeguards will be employed to discourage cheating. For example, examination supervisors (proctors) of the tests may ask students to move to another seat during the exam, cover their paper, avert their eyes from other students' papers, remove baseball caps, etc. This is not meant as a personal affront nor as an accusation of cheating, rather as vigilant attempts at proctoring.

The penalties for a student guilty of a scholastic offense include refusal of a passing grade in the assignment, refusal of a passing grade in the course, suspension from the University, and expulsion from the University.

## **15. Procedures For Appealing Academic Evaluations**

1. In the first instance, all appeals of a grade must be made to the course instructor (informal consultation).
2. If the student is not satisfied with the decision of the course instructor, a written appeal must be sent to the Undergraduate Chair of the Department of Management and Organizational Studies.
3. If the response of the Undergraduate Chair is considered unsatisfactory to the student, they may then appeal to the Dean of the Faculty in which the course of program was taken.
4. Only after receiving a final decision from the Dean may a student appeal to the Senate Review Board Academic. A Guide to Appeals is available from the Office of the Ombudsperson.

## **16. Support Services**

### **16.1 Support Services**

The Registrar's office provides you with information on services, courses, student finances, resources, latest news, as well as Student Central's hours of operation at <http://www.registrar.uwo.ca>

Student Support Services (***including the services provided by the USC listed here***) can be reached at: <http://westernusc.ca/services/>

Academic Support & Engagement can be reached at: <http://academicsupport.uwo.ca>

Students who are in emotional/mental distress should refer to Health and Wellness: <https://www.uwo.ca/health/> for a complete list of options about how to obtain help.

## **16.2 Academic Concerns.**

If you are in academic difficulty, it is strongly recommended that you see your academic counsellor.